



American Association for the Treatment of Opioid Dependence, Inc.

Exhibitor & Sponsorship Prospectus

2016 CONFERENCE Saving Lives: Access to Improved Health & Recovery

OCTOBER 29–NOVEMBER 2, 2016

EARLY BIRD DEADLINE:
MARCH 25, 2016

aatod.org

BALTIMORE MARRIOTT WATERFRONT
BALTIMORE, MARYLAND



Saving Lives: Access to Improved Health & Recovery

HOST

Maryland Department of
Health and Hygiene

CONFERENCE CHAIR

Vickie L. Walters, LCSW-C
Executive Director
IBR/REACH Health Services

EXHIBIT MANAGEMENT

Talley Management Group, Inc.
Alex Springer, CMP
Meetings & Exhibits Manager
19 Mantua Road
Mount Royal, New Jersey 08061
Phone: (856) 423-3091
Fax: (856) 423-3420
E-mail: aatod@talley.com
Website: www.aatod.org

EXHIBIT SALES

Teresa Matozzo, Sales Associate
Phone: (856) 423-7222 ext. 281
Fax: (856) 423-3420
E-mail: tmatozzo@talley.com

REGISTRATION

Phone: (856) 423-3091, option 3
E-mail: aatod@talley.com
Website: www.aatod.org

Professionally
Managed by



LETTER FROM THE CONFERENCE LEADERSHIP

Dear Colleagues:

It is with great pleasure that we invite you to participate in the 2016 AATOD Conference, Saving Lives: Access to Improved Health and Recovery in Baltimore, Maryland, convening October 29 through November 2, 2016. We have chosen the Baltimore Marriott Waterfront, a beautiful waterfront property for this year's conference which is in the heart of Baltimore and will provide our conference attendees with access to many of the attractions that the city has to offer in walking distance to the hotel. We are also pleased that this year's conference is being sponsored and supported by the State of Maryland's Behavioral Health Administration in conjunction with our other local, national, and international partners.

This year's conference theme highlights the opioid epidemic in our country and focuses on the many pathways to recovery and the importance of agencies working together to provide optimal care and recovery for the patients we serve in our clinics every day. We are meeting in one of the great conference cities in the Northeastern Corridor and expect to draw a significant number of conference participants. As in the past, we have listened to our exhibiting companies and are being very careful to plan our conference to best ensure that people will actively participate in our programs and exhibit areas. The Conference will offer exceptional opportunities for exhibiting companies to interact with professionals and officials who are devoted to the treatment of opioid dependence throughout the nation and other countries. This treatment field is expanding with more than 1,350 certified Opioid Treatment Programs, treating over 350,000 patients on any given day in the U.S. EUROPAD represents over 600 Opioid Treatment Programs in more than 20 nations.

The AATOD Conference attracts a significant number of program sponsors and Chief Executive Officers, these are the folks with the decision-making capacity who look through the exhibition area as a means of better understanding what products are available in the current marketplace. The Conference attracts representatives from each state in the country and more than 25 other nations, giving exhibitors the advantage of marketing their products to a worldwide audience. Exhibitors will be able to build upon the work of AATOD and EUROPAD in forming the World Federation for the Treatment of Opioid Dependence as well. There will be a greater number of international participants and an expanded international program, especially drawing in our associates from other parts of the world. The Exhibit Hall is centrally located within the main Conference Area. In addition, the Continental Breakfast, Networking Functions, afternoon breaks, and other sessions will all convene in the Exhibit Area during dedicated times when no other scientific sessions are in progress. We are encouraging exhibitors to secure an exhibit space as soon as possible. We also advise you to book hotel rooms at your earliest opportunity.

We recommend that you contract for Exhibit Space as soon as you can in order to secure a prime booth location and receive the Early Bird Discount. Booth prices will increase after March 25, 2016. We look forward to seeing you in Baltimore.

Sincerely yours,

A handwritten signature in black ink that reads 'Vickie L. Walters'. The signature is written in a cursive style with a clear, legible font.

Vickie L. Walters, LCSW-C
2015 Conference Chair

A handwritten signature in black ink that reads 'Mark W. Parrino'. The signature is written in a cursive style with a clear, legible font.

Mark W. Parrino, MPA
President



American Association for the Treatment of Opioid Dependence, Inc.

Saving Lives: Access to Improved Health & Recovery

2016 EXHIBIT PROGRAM BENEFITS

The 2016 American Association for the Treatment of Opioid Dependence, Inc. Conference will be held October 29–November 2, 2016 at the Baltimore Marriott Waterfront, Baltimore, Maryland. The 2016 Conference theme, **Saving Lives: Access to Improved Health & Recovery**, highlights the issues and challenges of medication assisted treatment in the context of health care reform.

We anticipate that over 1,500 physicians, social workers, nurses, counselors, program administrators, executive directors, sponsors, and other treatment providers from many countries will participate in this dynamic conference. The registrants are decision makers with purchasing power for their treatment centers and are looking for new products, services, and information to improve their patient treatment.

Opportunities that Have Drawn Exhibitors Back Year after Year:

- Meet the decision makers with buying power
- Influence contacts to win new business
- Increase annual sales with new contacts and sustain relationships with current contacts
- Increase brand awareness
- Showcase new products, services, and information

The Exhibitor Scavenger Hunt will be back in 2016.

PAST EXHIBITORS INCLUDE...

- | | | | | |
|---|--|--|---|---|
| Accell Software Engineering | BioDelivery Sciences International | GlaxoSmithKline | National Institute on Drug Abuse (NIDA) | RTI International |
| Accreditation Now Inc. | Branan Medical Corporation | Global Medical Systems Inc. | National SBIRT ATTC | SAAS Express |
| Accumedic | Brown Consulting, Ltd. | Graham-Massey Analytical Labs Inc. | Neogen Corporation | SAMMS (Netrix LLC) |
| ACM Medical Laboratory | C.A.M.H. Center for Addiction & Mental Health | Great Lakes Addiction Technology Transfer Center | Netalytics | San Diego Reference Laboratory |
| ACTION Campaign | C&C Containers, LLC | Habit OPCO | Netsmart Technologies, Inc. | Scientific Testing Laboratories, Inc. |
| Addiction Management Systems, Inc. | California Opioid Maintenance Providers (COMP) | Harwoods Miami Safe Company | NHS Parkside Recovery | Scilog, Inc. |
| Addiction Professional | Calloway Labs | Hazelden Publishing | NIATx | Serene Center |
| Addiction Technology Transfer Center Network | CARF International | HCE Inc. | Noble Medical Inc. | Silver Hill Hospital |
| Addiction Treatment Providers | Centre for Addiction and Mental Health | Help4Hep/TSP c/O Project Inform | Norchem | SMART Management, Inc. |
| ADVIX Electronic Health Record | Clinical Science Laboratory | Illinois Department of Human Services | NOVX Systems Inc. | Sober.com |
| Aeon Clinical Laboratories | Comstock Computing LLC | Indivior Reckitt Benckiser Pharmaceuticals Inc. | Nutritional Supplements Corporation, Inc. | Soft Landing Labs |
| AEP New York, LLC | Council on Accreditation | Inflexion | NYS Office of Alcohol Substance Abuse | STERLING Reference Laboratories |
| AIT Laboratories | Covenant Nutritional Supplements | International Diagnostic Systems Corp | O.Berk Co. of New England & Kols Container | Stop Stigma Now |
| Alcohol and Drug Abuse Certification Board of GA | CRC Health Group | IRETA | OraSure Technologies, Inc. | Stratus EMR |
| Alina Lodge | Creative Socio-Medics | Irwin Siegel Agency, Inc. | Orexo US, Inc. | Substance Abuse and Mental Health Services Administration |
| Alkermes, Inc. | CSS | Karger Publishers | Parker domnick hunter/Scilog, Inc. | Texas Opioid Treatment Alliance Inc |
| American Association for the Treatment of Opioid Dependence | Dade Behring | Kroll | Partners for Recovery Managed by ABT Associates | The Joint Commission |
| American Bio Corporation | Darts LLC | Laboratory Corporation of America | Patient Support and Community Education | Tower Systems, Inc. |
| American Screening Corporation | Dominion Diagnostics | Mallinckrodt Pharmaceuticals | PCB/IC&RC | Treatment Hub 365 |
| American Society of Addiction Medicine | Drug Policy Alliance | Manisses Communications | PharmBlue | United States Drug Testing Laboratories |
| Ammon Analytical Laboratory, Inc. | Drugscan | MARS Project | Physicians Choice Laboratory Services, Inc. | USA Lab Test |
| Atlantic Diagnostic Laboratories, LLC | eAnytime Kiosks Inc. | MedComp Sciences | Pinnacle Treatment Centers | Valley Hope Association |
| ATP Insurance Program | Eastside Clinic | Medication Assisted Therapies | Powerful Radio Productions | Vendome Group LLC |
| Avee Laboratories | Emerging Solutions in Pain | Mertz Taggart | Redwood Toxicology Laboratory, Inc. | VistaPharm, Inc. |
| BCI Management Systems | ERP Therapy/SLS Health | MethodOne by Computalogic, llc | Roche Pharmaceuticals | Walden University |
| Behavioral Health of the Palm Beaches | Fidelitas Medical IT - Solutions, LP | Millennium Health | Rosecrance Health Network | Wedgewood Pharmacy |
| Berlin Packaging | Friends Medical Laboratory, Inc | Millin Associates LLC | Roxane Laboratories, Inc. | Weston Medical Publishing/Journal of Opioid Management |
| Beth Israel Medical Center | Friends Research Institute Inc. | Momentum Services, Inc | | White Deer Run/Cove Forge/Bowling Green |
| Bhbusiness | Gaudenzia Training Institute | MP Biomedicals | | |
| | | NAADAC | | |
| | | Naples Medical Devices LLC | | |

EXHIBITOR FAST FACTS

CONFERENCE INFORMATION

Talley Management Group, Inc.
Alex Springer, CMP
Meetings & Exhibits Manager
19 Mantua Road, Mt. Royal, NJ 08061-1006
Phone: (856) 423-3091 | Fax: (856) 423-3420
E-mail: aatod@talley.com
Website: www.aatod.org

Teresa Matozzo, Sales Associate
Phone: 856-423-7222 x281 | Fax: 856-423-3420
E-mail: tmatozzo@talley.com

CONFERENCE SITE

Baltimore Marriott Waterfront

700 Aliceanna Street
Baltimore, MD 21202
Phone: (410) 385-3000

All sleeping rooms have been reserved at the Baltimore Marriott Waterfront. Room rates have been reserved for attendees at a conference rate of \$199 single/double occupancy in a standard suite. This reduced rate is available until Thursday, October 6, 2016, subject to availability. Reservation requests received after the cutoff date of Thursday, October 6 will be based on availability at the hotel's prevailing rates.

To reserve a room at the group rate, please click on the link in the Conference section of the AATOD website or contact the hotel directly by calling their reservation line at (410) 385-3000. **Please be sure to reference the American Association for the Treatment of Opioid Dependence or AATOD Conference.**

SPACE ASSIGNMENT

Priority for space assignment will be based upon the number of years a company has been exhibiting and as of the 2015 Conference for the amount of dollars spent on Conference sponsorship. In the case of an equal number of points, priority will be determined by date of receipt of application with payment. Exhibit booths will be assigned based on priority points. After the initial round of booth assignments, booths will be assigned on a first-come, first-served basis.

CRATE STORAGE

Empty crates, boxes, and cartons must be removed from the exhibit space by 3:00 p.m. on Sunday, October 30, 2016. "Empty" stickers, which must be placed on all items going into storage, will be provided. DO NOT place anything of value in storage. Containers or skids with no such stickers will be considered refuse and be disposed of. Crates, boxes and cartons may not be stored behind booth backgrounds.

EXHIBITOR REGISTRATION

Each company is entitled to one (1) Full Conference registration, good for the entire conference. Each company is also entitled to five (5) badges for booth personnel over and above the one complimentary conference badge. These five (5) badges allow entrance to the exhibit area only, and do not allow admission to other parts of the Conference program. Badge forms will be provided with booth confirmation for advance registration.



INSTALLATION OF EXHIBITS

Sunday, October 30, 2016 8:00 a.m.–3:00 p.m.

Exhibits must be completely set up by 3:00 p.m., Sunday, October 30, 2016. Any exhibit not unpacked by this time will be placed in storage and will be returned after exhibits close on Sunday evening, OR, the exhibit may be ordered setup by Exhibit Management with the cost being charged to the exhibitor.

EXHIBIT HOURS

Sunday, October 30, 2016 4:00 p.m.–7:30 p.m.
Monday, October 31, 2016 7:30 a.m.–9:30 a.m. and 11:30 a.m.–4:30 p.m.*
Tuesday, November 1, 2016 7:30 a.m.–1:30 p.m.

**Exhibitor Networking event is an extended afternoon break from 3:00 p.m. to 4:00 p.m.*

As a courtesy to registrants and your fellow exhibitors, please open your booth on time each morning and staff it during exhibit hours until the scheduled closing.

No packing of equipment, dismantling of booths, or removal of literature will be permitted until the official closing time of 1:30 p.m., Tuesday, November 1, 2016.

DISMANTLING OF EXHIBITS

Tuesday, November 1, 2016 1:30 p.m.–5:00 p.m.

Please note: All booths must be packed and removed from the exhibit area by 5:00 p.m. To avoid any damage to your equipment, please remain in your exhibit space until crates are delivered to your booth. Security is provided as a deterrent. Exhibit Management and its agents are not responsible for any loss or damage to exhibits, personal belongings, etc.

FURNITURE-CARPETING-LABOR-RENTAL DISPLAYS

Services will be provided by Freeman Decorating Services. Rental order forms will be provided in the service kits and sent to each exhibiting company. Exhibitors are responsible for all furniture, wastebaskets, etc. Facility is fully carpeted. The services provided by the Official General Contractor will include receiving shipments to their warehouse, delivery to your booth, removal, storage, and return of empty crates and containers, removal or packed shipments and re-loading same on outgoing carriers from the hotel or warehouse dock. Additional shipping information will be included in the service kit.

BOOTH CLEANING

Arrangements for nightly cleaning will be the responsibility of each exhibitor. Cleaning forms will be provided. Any exhibitor that has not ordered cleaning for the opening day will have their booth cleaned to present an attractive appearance. The cost shall be charged to the exhibitor.

DISTRIBUTION OF GIVEAWAYS

Reaffirming the belief that the distribution of giveaways detracts from the professional nature of the conference, the American Association for the Treatment of Opioid Dependence has resolved that only items deemed useful and in the professional interests of the registrants may be distributed. All items to be distributed must receive approval from the Exhibit Manager.



SPONSORSHIP OPPORTUNITIES

Sponsorship is a great opportunity to demonstrate your support for AATOD, as well as increase your company's visibility and exposure throughout the conference. This year, we are offering sponsorship levels to satisfy the needs of every marketing budget.

- ▶ How will you enhance your exhibit presence and attract the qualified leads you are looking for?
- ▶ **Simple.** Draw them in with additional sponsorship and marketing opportunities.

Our new sponsorship levels contain affordable options that will give your company the increased visibility you need at the 2016 AATOD Conference.

Here's your chance to:

- Show your support
- Share your products and services
- Secure a sponsorship at the AATOD Conference

▶ **NEW!** Priority for space assignment will now be based upon the **number of years exhibiting and levels of sponsorship.**

INCREASING YOUR PRESENCE

Independent research provided by the Center for Exhibition Industry Research (CEIR) shows that exhibitors who integrate additional marketing strategies into their exhibition plan are far more successful in attracting attendees to their booth.

SPONSORSHIP LEVELS

Combine your booth cost, sponsorship items, advertising, and/or events to increase your conference visibility.

Platinum Level Sponsor—\$50,000 and higher

Gold Level Sponsor—\$25,000–\$49,999

Silver Level Sponsor—\$5,000–\$24,999

Bronze Level Sponsor—\$2,500–\$4,999

Platinum Level sponsors receive 3 complimentary full conference registrations (in addition to the 1 full registration associated with exhibiting)

Gold Level sponsors receive 2 complimentary full conference registrations (in addition to the 1 full registration associated with exhibiting)

Silver Level sponsors receive 1 complimentary full conference registration (in addition to the 1 full registration associated with exhibiting)

Indicate your sponsorship and booth selections on the Exhibitor Contract, then total the amounts of the items to determine your sponsorship level.



SPONSORSHIP ITEMS AND AMENITIES

Extend your brand identity and marketing capabilities with a strong visible presence at the AATOD Conference. Sponsors stand out from other exhibitors and deliver a positive message of commitment and support to show attendees.

Conference Tote Bag **\$11,500**

Welcome Reception Sunday Evening (maximum 4) **\$10,000**

Promote your company by hosting the premier event of the 2016 AATOD Conference.

The following sponsorship opportunities are also available during the welcome reception.

Welcome Reception Stations

- Baby Ruth Candy Bars
- Berger Cookies
- Crab Station
- Little Italy

Additional Welcome Receptions Items

- Napkins
- Table Tent Cards

Conference App **\$10,000**

Each attendee will be able to download the conference app that contains the conference proceedings. Your company name will be prominently displayed on the app.

Internet Café **\$10,000**

Area for attendees to check their email, includes logo on home screen and signage.

Morning Coffee Breaks **\$10,000**

Tuesday Lunch **\$10,000 (3 available)**

Encourage the attendees to visit the exhibit hall one last time on Tuesday.

Hotel Key Cards **\$8,500**

Logo on hotel key cards given to all attendees at the Baltimore Marriott Waterfront.

Go Charge Kiosk **\$6,500 each unit**

Smart phone charging stations—on show floor next to your exhibit booth!

Volunteer Shirts **\$6,000**

Sponsor provides logo to be included on shirts that volunteers and AATOD leadership wear.

Conference Notebook **\$6,000**

Conference Lanyards **\$6,000**

Hotel Room Drop **\$5,000**

Sponsor creates a promotional flyer or giveaway to be dropped in each attendee's hotel room.

Pocket Program **\$3,500**

Pens **\$3,500**

Exhibit Hall Networking Break Co-Sponsor **\$2,500 per company**

Registration Bag Inserts **\$1,500**

Sponsor provides insert to be placed in the registration bag given to all conference attendees.

Additional Sponsorship Items

The following items are also available for sponsorship consideration:

- Espresso Cart
- Water Bottles

All Sponsors for the above items will receive recognition on-site as well as in the AATOD conference final program, on the AATOD website, and in the various promotional mailings that may be available based on the time of sponsorship selection and full payment.

MARKETING AND ADVERTISING OPPORTUNITIES

Website Link on AATOD's Website **\$400**

A link will be created from the exhibit page on AATOD's website to your company website from the time of sponsorship through the end of the conference.

Post Conference Attendee List **\$400**

All exhibitors will receive the opportunity to send a one-time mailing to the Pre or Post Conference attendee list. Your promotional material must be returned with your contract for AATOD's approval before the list will be furnished to you. *All mailings must be approved by Show Management.*

Pre Conference Attendee List **\$350**

SIGN UP for your sponsorship or marketing item by checking the appropriate box on the sponsorship contract.

Please note: Sponsorships must be approved by Show Management.

For more information on all sponsorship or marketing opportunities, please contact Teresa Matozzo at tmatozzo@talley.com.

EXHIBIT HALL FLOOR PLAN

**AATOD Conference
October 29–November 2, 2016
Grand Ballroom, Baltimore Marriott Waterfront Hotel**

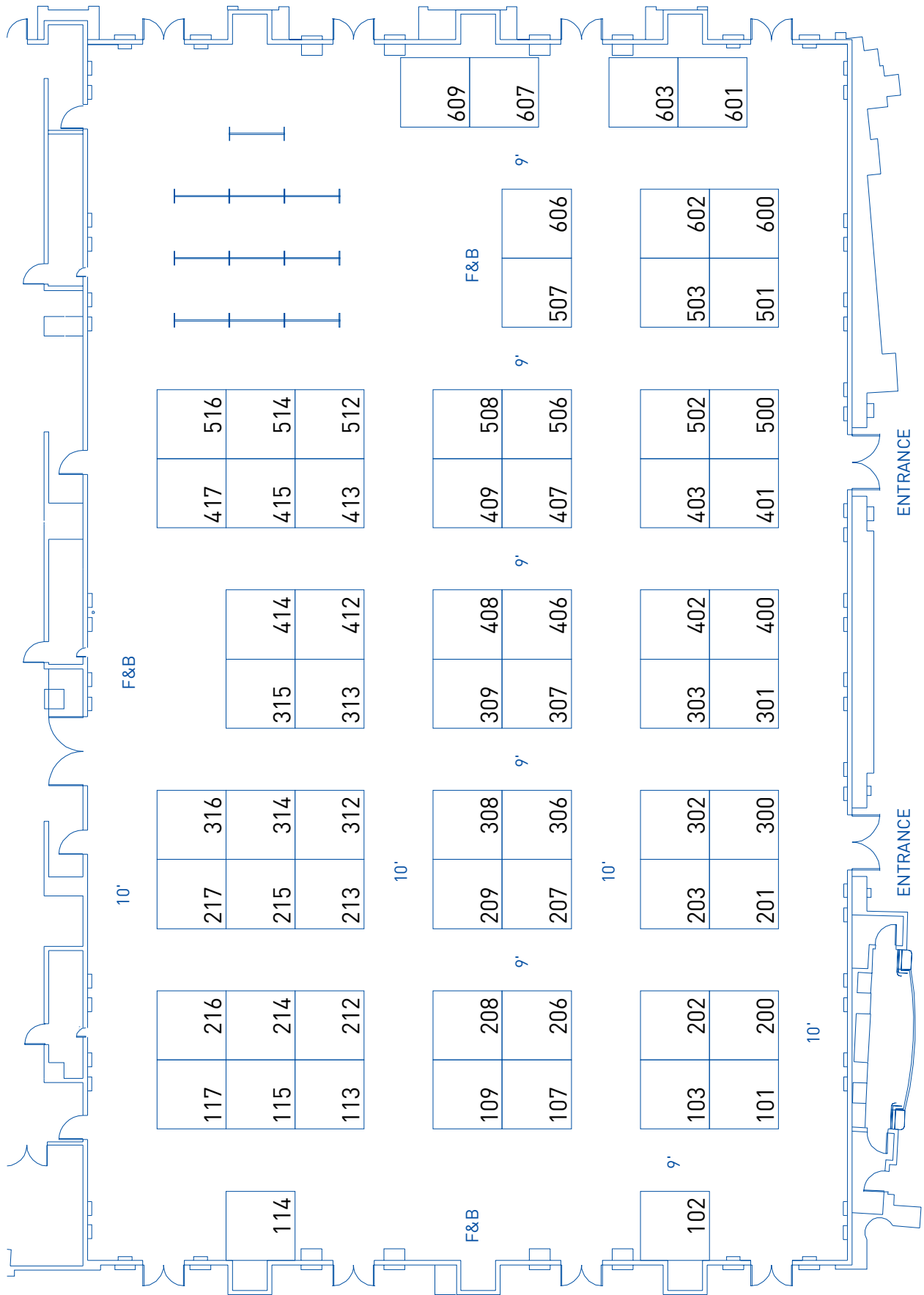


EXHIBIT APPLICATION AND CONTRACT FOR EXHIBIT SPACE

Rules and regulations for exhibitors listed on page 10 are an integral part of this contract. It is understood by the undersigned that the 2016 American Association for the Treatment of Opioid Dependence Conference rules and regulations for the Baltimore Marriott Waterfront govern all exhibit activities.

1. PLEASE RESERVE EXHIBIT SPACE for the company listed below at the 2016 AATOD Conference to be held at the Baltimore Marriott Waterfront. This application becomes valid only after being signed by Exhibitor and a confirmation of space has been issued with a receipt of deposit acknowledged by Exhibit Management.

COMPANY NAME (Print name as you wish it to appear in the Final Program and Company I.D. sign.) _____

CONTACT PERSON _____

ADDRESS _____

CITY _____ ST _____ ZIP _____

COUNTRY _____

PHONE _____ FAX _____

E-MAIL _____

WEBSITE _____

Is this your first time exhibiting at the AATOD Conference? Yes No

2. BOOTH PRICING (per 10' x 10' space)

Applications with check received **on or before March 25, 2016**

- \$1,900.00 Technical/Corporate Rate (10'x10' corner booth)
 \$1,750.00 Technical/Corporate Rate (10'x10' inline booth)
 \$1,050.00 Non-Profit Rate (10'x10' booth)

Applications with check received **after March 25, 2016**

- \$2,100.00 Technical/Corporate Rate (10'x10' corner booth)
 \$1,950.00 Technical/Corporate Rate (10'x10' inline booth)
 \$1,200.00 Non-Profit Rate (10'x10' booth)

3. BOOTH SPACE REQUESTED

TOTAL BOOTH COST: \$ _____

No booths will be assigned without the **required 50% deposit check**.

The American Association for the Treatment of Opioid Dependence, Inc. will provide a booth ID sign for all exhibiting companies. All furniture is the responsibility of the individual exhibitor. The American Association for the Treatment of Opioid Dependence will not provide any tables, chairs, carpet, or electricity. However, the exhibit hall is carpeted.

4. PREFERRED LOCATION*

1) _____ 2) _____ 3) _____ 4) _____ 5) _____ 6) _____

*Exhibit Management reserves the right to alter the floor plan and/or assign any exhibit location if deemed necessary for the good of the show at any time.

We prefer that our exhibit *not* be located next to the following companies:

5. INSTALL & DESIGN COMPANY

YES, my company will be utilizing an I&D Company.

6. SPONSORSHIP OPPORTUNITIES

INDIVIDUAL SPONSORSHIP ITEMS:

- Item _____ \$ _____
- Item _____ \$ _____
- Item _____ \$ _____

7. DEPOSIT/PAYMENT

Important: We are enclosing with this application a deposit of 50% of the total booth price or sponsorship for each requested. We agree to pay the balance before **July 30, 2016**. Your signature on this form allows AATOD to retain your credit card number in the file for an automatic debit in the amount of the total due on **July 30, 2016**. If you do not want this credit card to be charged, your check for the balance due must be received before July 30, 2016.

TOTAL BOOTH PRICE \$ _____

TOTAL SPONSORSHIP PRICE \$ _____

50% DEPOSIT DUE \$ _____

Cancellation Policy: Exhibitors shall give written notice of cancellation. It is agreed that A) if a company cancels its space 90 days or more prior to the opening date of the meeting, the deposit shall be retained. B) If a company cancels its space less than 90 days prior to the opening date of the meeting, the company will be responsible for paying the entire booth cost and EXHIBIT MANAGEMENT reserves the right to re-sell space.

PLEASE MAKE CHECKS PAYABLE IN U.S. FUNDS, DRAWN ON A U.S. BANK TO:

American Association for the Treatment of Opioid Dependence 2016 Conference (AATOD)

Send payments to: Teresa Matozzo, Sales Associate
 Talley Management Group, Inc.
 19 Mantua Road, Mount Royal, NJ 08061

For Credit Card Payment: Visa MasterCard American Express
 Please provide card number and expiration date below.

Cardholder (please print): _____

Amount: \$ _____ Authorized Signature: _____

8. It is understood that the exhibitor is responsible for daily cleaning of their booth and will make arrangements with the General Service Contractor. Any exhibitor that has not ordered cleaning for the opening day will have their booth cleaned to present an attractive appearance. The cost will be charged to the exhibitor.

9. Signed and accepted by AUTHORIZED AGENT of Exhibitor:

_____ Date _____

Signed and accepted by Exhibit Management:

_____ Date _____

10. Please address all communications regarding exhibits to:

Teresa Matozzo, TALLEY MANAGEMENT GROUP, INC.
 19 Mantua Road, Mount Royal, NJ USA 08061-1006
 Phone: 856-423-7222 Ext. 281 Fax: 856-423-3420
 E-mail: tmatozzo@talley.com

OFFICE USE ONLY

Check # _____ Amount \$ _____
 CC Authorization # _____

SPONSORSHIP LEVEL:

Platinum Gold
 Silver Bronze

Credit Card Information

CARD NUMBER															EXPIRATION DATE		CVV #	
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EXHIBITOR TERMS AND CONDITIONS

SHOW MANAGEMENT is TALLEY MANAGEMENT GROUP, INC., 19 Mantua Road, Mt. Royal, NJ 08061 USA (856) 423-7222, Fax (856) 423-3420, Email sparker@talley.com. Convention Center or Hotel Facility is printed on the Exhibitor Prospectus front cover.

ELIGIBLE EXHIBITS: SHOW MANAGEMENT reserves the right to determine the eligibility of any Company or Product to exhibit in the Show and further reserves the right to reject any application and/or limit space assigned to any one Company.

INSTALLATION, SHOW AND DISMANTLEMENT: Exhibitor agrees to comply with assigned installation, show and dismantle days and hours as outlined in the Exhibitor Prospectus. Exhibits may not be removed from the Facility until final closing of the show unless special permission is obtained in writing in advance from SHOW MANAGEMENT. Exhibits must be removed from the hotel/facility when specified in the Exhibitor Prospectus. Any displays or materials left in booths, without instructions will be discarded.

CANCELLATION, WITHDRAWAL OR REDUCTIONS IN SPACE: Cancellation or reductions in space and refund is subject to the following conditions: Exhibitors shall give written notice of cancellation. If written notice is received more than 90 days prior to show opening, total money less a 50% cancellation fee will be refunded to Exhibitor; no refunds will be allowed for any cancellation less than 90 days prior to the opening of the Show and SHOW MANAGEMENT reserves the right to re-sell space.

SPACE ASSIGNMENTS AND SUBLEASE: Booth assignments will be made according to the procedures outlined on the contract for space. Exhibitors may not sublease the booth or any equipment provided by SHOW MANAGEMENT, nor shall Exhibitor assign this lease in whole or in part without written approval by SHOW MANAGEMENT in advance of the trade show.

RELOCATION OF EXHIBITS: SHOW MANAGEMENT reserves the right to alter the official floor plan, and/or re-assign any Exhibitor's location as deemed advisable. SHOW MANAGEMENT further reserves the right to make such changes, amendments and additions to these terms and conditions and such further regulations as it considers necessary for the good of the Show.

LIMITATION OF EXHIBITS: SHOW MANAGEMENT reserves the right to stop or remove from the Show any Exhibitor, or his representative, performing an act or practice which in the opinion of SHOW MANAGEMENT is objectionable or detracts from the dignity of the Show or is unethical to the business purpose of the Show. SHOW MANAGEMENT reserves the right to refuse admittance of exhibits or materials to the Show until all dues and fees owed are paid in full. No Exhibitor shall hold any social event, hospitality suite, meeting or demonstration to which attendees are invited that are in conflict with the official Show schedule. In addition, ANY such activities may not take place outside the official Show schedule without the express written permission of the Convening Organization(s).

MUSIC, AUDIO EFFECTS, PHOTOGRAPHY and VIDEOTAPING: Music and audio-visual devices with sound are permitted only in those locations designed by SHOW MANAGEMENT and at such decibel intensity as not to interfere with the activities of other exhibitors. Photography and videotaping other than by official SHOW MANAGEMENT photographers is not permitted within the exhibit hall. Only the exhibitor may grant permission to have its exhibit and/or products photographed.

COPYRIGHT LAW: No copyrighted music may be played or sung in the exhibition area in any fashion (including, nor limited to, background music on video or audio presentations) without obtaining appropriate licensing. The exhibitor shall indemnify SHOW MANAGEMENT, the Convening Organization(s) and the facility, their officers, directors, employees, and agents and save them free and harmless from any and all liability whatsoever, for any infringement of or other violation arising out of the use of copyrighted music.

SECURITY: Although security service will be furnished, SHOW MANAGEMENT cannot and will not be responsible for damage to, loss and/or theft of property belonging to any exhibitor, its agents, employees, business invitees, visitors or guests. Each exhibitor must carry their own insurance.

APPLICABLE LAWS: This contract shall be governed by the laws of the State of New Jersey. Exhibitor agrees to abide by all federal (including but not limited to FDA), state, and city laws, ordinances, and regulations concerning fire safety, health, environment, public safety and hazardous materials and all regulations and restrictions imposed by the Facility. All displays and decorations must be fireproof.

LIMITATION OF LIABILITY: The Exhibitor agrees to make no claim for any reason whatsoever against: SHOW MANAGEMENT, the Convening Organizations, their officers, directors, employees, agents and authorized representatives, the facility/hotel, Official General Service Contractor, for any of the following:

- loss, theft, damage to goods, or injury to himself, his employees, or attendees while in the exhibition area, nor any consequential damage to his business for failure to provide space for the exhibit or for the failure to hold the event as scheduled. The Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and save harmless all parties from claims, losses, damages to persons or property, governmental charges for fines and attorney's fees related to the use of the exhibition premises or part thereof. In addition, Exhibitor acknowledges that neither SHOW MANAGEMENT nor the Convening Organization(s) maintain insurance covering Exhibitor's property and that it is the sole responsibility of Exhibitor to obtain business interruption and property insurance covering such losses by Exhibitor.
- THE ABOVE-CITED REGULATIONS as well as all conditions stated in the Exhibitor Prospectus and exhibit application become a part of the contract between the Exhibitor and the Convening Organization(s).

INSURANCE: All property of the Exhibitor is understood to remain under its custody and control in transit to and from or within confines of the Facility. SHOW MANAGEMENT does not maintain insurance covering Exhibitor's property. Exhibitor shall carry Comprehensive General Liability coverage including premises, operations and contractual liability coverage of at least \$1,000,000

for Personal Injury Liability and \$500,000 for Property, Worker's Compensation with Employer's Liability with applicable statutory coverage. Certificates shall be furnished upon request.

FORCE MAJEURE: In the event the Facility or any part of the exhibit area thereof becomes unavailable, whether for the entire event or a portion of the event, as a result of fire, flood, tempest, inclement weather or other such cause, or as a result of governmental intervention, malicious damage, acts of war, strike, lock-out, labor dispute, riot, or other cause or agency over which SHOW MANAGEMENT has no control or should SHOW MANAGEMENT decide, because of such cause, that it is necessary to cancel, postpone or re-site the exposition or reduce the move-in or installation time, show time or move-out time, SHOW MANAGEMENT shall not be liable to indemnify or reimburse exhibitor in respect to any damages or loss, direct or indirect, arising as a result thereof.

TERMINATION OF RIGHT TO EXHIBIT: SHOW MANAGEMENT reserves the right to terminate without notice an exhibitor's right to exhibit if an exhibitor or any of their representatives fail to observe the conditions of this contract, or in the opinion of SHOW MANAGEMENT, or they conduct themselves in an unethical or unprofessional manner. Such exhibitors will be dismissed without refund.

ADDENDUM: SHOW MANAGEMENT reserves the right to make changes, amendments, and additions to these rules as considered advisable for the proper conduct of the exposition, with the provision that all exhibitors will be notified of such changes.

EXHIBITOR RULES AND REGULATIONS

BOOTH CONSTRUCTION & SHOW SERVICES: Standard booths are limited to 8 foot high background drapes and 3 foot high side drapes. Maximum height of exhibit is 8 feet and may extend only one-half of the booth depth from the back wall. Height in the front half of the exhibit space cannot exceed 4 feet. Booths shall not obstruct other exhibitors or aisles. Booth carpeting (if facility is not carpeted), decorations, furniture, signs and electrical connections are available to the Exhibitor through the Official General Service Contractor, who will bill the Exhibitor directly. SHOW MANAGEMENT is not responsible for any service provided by independent contractors. SHOW MANAGEMENT reserves the right to finish and decorate any unfinished partitions, walls or backs of signs that are exposed to the public and to charge the cost to the Exhibitor. Peninsula Booths are not permitted.

BOUNDARIES: All parts of all exhibits must be exhibited within Exhibitor's assigned space boundaries. Aisle space is under the control of SHOW MANAGEMENT.

GENERAL SHOW POLICIES: Noisy or offensive exhibits are prohibited. Distribution of literature or samples must be related to exhibit and distribution limited to within Exhibitor's space. Canvassing the exhibit hall is strictly prohibited. No food or beverages may be distributed from Exhibitor's space without the pre-show approval of SHOW MANAGEMENT. The Exhibitor may not display signs that are not professionally prepared or that in the opinion of the Show Manager detracts from the appearance of the Show in any manner whatsoever. SHOW MANAGEMENT shall have sole control over all admission policies at all times.

CONFERENCE ACTIVITY APPROVAL: Any conference activity or demonstration planned before, during or after the meeting by vendors (including but not limited to exhibitors, sponsors) that involve conference invitees, meeting attendees, delegates, officers must be approved by the Association for the Treatment of Opioid Dependence. Generally such activities may not take place without pre-approval to maintain the educational integrity of the conference or meeting. Certain activities, once approved may warrant premium charges.

USE OF DISPLAY SPACE: A representative of the exhibiting company must be present at the booth(s) at all times during the posted exhibit hours. With the exception of book publishers, the sale of merchandise or equipment of any kind is prohibited in the exhibit hall. The use of the Convening Organization(s) logo on displays, signs, giveaways, promotional literature or other material is strictly prohibited. In addition, the use of the acronym of the Convening Organization must not be used on pre, at-show and/or post show promotional material unless specific written permission is granted. Use of any Convener, Sponsor or other logos is strictly prohibited unless permission is granted directly from those organizations in writing. Signs or other articles are prohibited from being fastened to the walls, pillars or electrical fixtures. The use of thumbtacks, tape, nails, screws, bolts or any other tool or material which could mar the floor or walls is prohibited. Drip pans must be used under all equipment where there is a possibility of leakage. No helium filled balloons or adhesive backed stickers may be used or given out by exhibitors.

FDA APPROVAL/CLEARANCE: If an exhibitor intends to display, introduce or feature an article whose pre-market approval or clearance is pending from the US Food & Drug Administration, the exhibitor's materials, and the exhibitor's personnel must disclose that such article has not received final FDA approval/clearance and clearly conveyed the status of such article consistent with such laws, rules and regulations administered by the FDA. The exhibit and any associated materials also must adequately and completely disclose that the article is not currently available for sale or commercial distribution in the US. Exhibitors shall indemnify and hold harmless SHOW MANAGEMENT and the Convening Organization(s) from and against any and all costs, fees, expenses, penalties, damages and claims arising from exhibitor's failure to comply with all laws, rules and regulations (including those of FDA) applicable to such article (including any law, rule or regulation governing the display, introduction, or advertising of such article prior to final FDA approval/clearance).

EXHIBIT HALL BADGES: All exhibitor personnel must be registered. Instructions for this process will be provided to exhibitor when confirmation of booth assignment is made.

UNION LABOR: Exhibitors are required to observe all union contracts in effect among SHOW MANAGEMENT, official contractors, facilities and various labor organizations represented. Any labor required for installation or dismantle, decoration or use of equipment must be ordered through the general service contractor. Tipping is strictly forbidden for any personnel providing any services.

CONFERENCE AT A GLANCE

All events and times are subject to change.

DATE	TIME	EVENT
Saturday, 10-29	7:30 a.m.–5:00 p.m.	Registration Open
	8:00 a.m.–5:00 p.m.	Pre-Conference Sessions
	5:00 p.m.–8:30 p.m.	AATOD Open Board Meeting
Sunday, 10-30	7:30 a.m.–7:30 p.m.	Registration Open
	8:00 a.m.–5:30 p.m.	Pre-Conference Sessions
	8:00 a.m.–5:30 p.m.	Opioid Maintenance Pharmacotherapy: A Course for Clinicians
	4:00 p.m.–7:30 p.m.	Exhibits
	4:00 p.m.–7:30 p.m.	Posters in Grand Ballroom
	5:30 p.m.–7:30 p.m.	Welcome Reception in Exhibit Hall
	7:30 p.m.–8:30 p.m.	Methadone Anonymous Meeting (Open)
Monday, 10-31	7:30 a.m.–5:30 p.m.	Registration Open
	7:30 a.m.–8:30 a.m.	Continental Breakfast in Exhibit Hall
	7:30 a.m.–8:45 a.m.	Poster Author Session in Grand Ballroom– Author(s) presentation including Q&A
	7:30 a.m.–9:30 a.m.	Exhibits (Exhibit Hall closed 9:30 a.m.–11:30 a.m.)
	7:30 a.m.–4:30 p.m.	Posters in Grand Ballroom
	8:45 a.m.–10:15 a.m.	Opening Plenary Session
	10:30 a.m.–12:00 p.m.	Workshop Sessions
	11:30 a.m.–4:30 p.m.	Exhibits
	12:00 p.m.–1:30 p.m.	Lunch (on your own)
	1:30 p.m.–3:00 p.m.	Workshop Sessions / Hot Topic Roundtables
	3:00 p.m.–4:00 p.m.	Exhibitor Networking Break in Exhibit Hall
	3:00 p.m.–4:00 p.m.	Poster Author Session in Grand Ballroom– Author(s) presentation including Q&A
	4:00 p.m.–5:30 p.m.	Workshop Sessions
7:00 p.m.–8:30 p.m.	Methadone Anonymous Meeting (Open)	
Tuesday, 11-1	7:30 a.m.–7:00 p.m.	Registration Open
	7:30 a.m.–8:30 a.m.	Continental Breakfast in Exhibit Hall
	7:30 a.m.–1:30 p.m.	Exhibits
	7:30 a.m.–1:30 p.m.	Posters in Grand Ballroom
	8:45 a.m.–10:15 a.m.	Middle Plenary Session
	10:30 a.m.–12:00 p.m.	Workshop Sessions
	12:00 p.m.–1:30 p.m.	Lunch (on your own)
	1:30 p.m.–3:00 p.m.	Workshop Sessions
	3:15 p.m.–4:45 p.m.	International Presentations
	7:00 p.m.–9:30 p.m.	Awards Banquet
	9:30 p.m.–10:30 p.m.	Methadone Anonymous Meeting (Open)
Wednesday, 11-2	7:00 a.m.–1:00 p.m.	Registration Open
	7:00 a.m.–8:00 a.m.	Continental Breakfast
	8:00 a.m.–9:30 a.m.	Workshop Sessions
	9:45 a.m.–11:15 a.m.	Workshop Sessions
	11:30 a.m.–12:45 p.m.	Closing Plenary Session
	1:00 p.m.–3:30 p.m.	Clinic Tours

